

Practicum for Research and Development in Engineering Management

Student Contract

Student Name: _____

Sponsoring Employer Name: _____

Employer Location (city/state): _____

Marquette Faculty Supervisor Name: _____

Marquette Course Number and Name: _____

Academic Term: _____

Dates of Employment: From _____ To _____

Number of hours per week: _____ (not to exceed 100 hours per credit)

Dear Madam or Sir:

This letter is to confirm the practicum education plan agreed for this student to work with this sponsoring employer for the period indicated above to fulfill the requirements of the indicated course.

The student meets all of the requirements to take this course as stated in the Graduate Bulletin and the Purpose and Guidelines for this course.

The specific content of this practicum experience are written in a separate description which has been agreed to by the three parties named above. That description will serve as the student's essential employment job description, as the student's practicum course curriculum, and as the basis for faculty evaluation of the student's performance at the end of the experience.

This practicum is an integral part of the student's curriculum for the degree. Upon successful completion of this practicum, the student will receive the credit hours specified above in fulfillment of a specific and otherwise unfulfilled degree requirement. The practicum experience for this student is provided by this agreement between the sponsoring employer and Marquette University.

Student Signature: _____ Date: _____

Employer Signature: _____ Date: _____

Faculty Advisor Signature: _____ Date: _____

Additional endorsement required in the case of F-1 visa students:

This proposed practicum experience meets the requirements stated in the Graduate Bulletin and in more detailed course Purposes and Guidelines that are in file with the Office of Campus International Programs.

Signed: _____ Date: _____

Dr. Mark H. Polczynski – Practicum Course Director